

Action Plan for the Review of Hereford City Partnership

Ref	Accepted recommendation	Action	Timescale	Lead officer
1	That Herefordshire Council reinstates the Cabinet Member Portfolio with responsibility for Economic Development. This Cabinet Member should take the lead on a strategic vision for Hereford City with support from partner organisations such as HCP and ESG, and ensure links with the wider County.	Councillor Blackshaw is the council representative on the Hereford City Partnership Board to receive regular reports via attendance at the meetings, with officer attendance by the Social and Economic Regeneration Manager (ref. recommendations: 17.1; 17.2 and 17.3)	From June 2007	Councillor Blackshaw and Penny Jones
2	That the Hereford City Manager's job particulars have a person specification prepared to go with the job description.	Recommendation endorsed and passed to the City Partnership for implementation as providing the line management and as a matter of best practice. (ref. recommendations: 17.5)	Date to be confirmed by the City Partnership	Line manager for City Centre Manager
3	The Membership of Hereford City Partnership be reviewed to ensure that all areas of the City are represented including the addition of major retailers as Members.	Recommendation to be considered by the City Partnership (ref. recommendations: 17.7)	Date to be confirmed by the City Partnership	City Partnership
4	That Hereford City Council investigates the possibility of increased support for HCP through the level of precept levied in the city.	Recommendation passed Hereford City Council to respond. (ref. recommendations: 17.10)	Date to be confirmed by Hereford City Council	Hereford City Council
5	That Hereford City Partnership commences regular budgeting procedures and produce income and expenditure accounts.	Recommendation endorsed and passed to the City Partnership for immediate implementation (ref. recommendations: 17.11)	Date to be confirmed by Hereford City Partnership	Cynthia Spaul to action
6	That Hereford City Partnership concentrate their main activities on the City Centre's economic and environmental wellbeing.	Recommendation for the City Partnership to evaluate the merits of reducing the boundaries of responsibility and for	Date to be confirmed by Hereford City Partnership	Cynthia Spaul to action

		Council officers and members to be involved in that discussion (ref: recommendation 17.12).		
7	That Hereford City Partnership liaise with other key partners with an interest in the City, including Hereford City Council, Herefordshire Council, Edgar Street Grid, South Wye Development Trust, and Rotherwas Futures.	Recommendation endorsed and passed to the City Partnership (ref: recommendation 17.13).	Date to be confirmed by Hereford City Partnership	Cynthia Spaul to action
8	That Hereford City Partnership fully instigates the proposed retail membership scheme with varying levels of membership to generate income.	Recommendation passed to the City Partnership for discussion and decision (ref: recommendation 17.16).	Date to be confirmed by Hereford City Partnership	Cynthia Spaul to action
9	Linked to the desired outcomes of the review, a set of performance measures are formed for which milestone in achievement are monitored at each board meeting.	Recommendation forwarded to the City Partnership to implement in liaison with local authority officers (additional recommendation).	November 2007	Cynthia Spaul to action and agree with the Partnership Board
10	A work programme detailing events for the forthcoming six months is circulated to partners including the local authority to ensure co-operation and a joint approach to High Town Management.	Recommendation forwarded to the City Partnership to implement (additional recommendation).	November 2007	Cynthia Spaul to action